Application Process for Green Building Certification Label

Any new residential developments which are granted with GFA Concessions under the Buildings Ordinance should include assessment rating of the building conferred by the Hong Kong Green Building Council (HKGBC) in the sales brochures.

A Green Building Certification Label (thereafter "the Label") representing the BEAM Plus Registration and/or Certification rating conferred by the HKGBC is developed and to be printed on the sales brochures.

A. Projects completed Registration Application for BEAM Plus Certification

1. Project completed the Registration Application of BEAM Plus Certification
   - An Acknowledgement Letter issued by the HKGBC to the Applicant to confirm the Completion of Project Registration Application of BEAM Plus Certification.

2. Register for the use of the Label

3. Submit the completed Form
   - Submission should be made with relevant documents, which will be stated on the Registration Form. Inadequate information will cause the delay of the process.

4. HKGBC will acknowledge receipt of the application by email should we receive all the requested information.

5. HKGBC shall verify the registration based on the registration record, and then confirm the Applicant about the endorsement.

6. NO
   - Rejected the Application

7. YES
   - Grant the Label
     - HKGBC shall provide the Label in jpg format, with its exact size for inclusion to the Sales Brochures.

8. Include and publish the Label in the Sales Brochures
   - Applicant to provide the copy of the Sales Brochures to the HKGBC for record-keeping.

9. Send a copy of Sales Brochures to HKGBC by Post/ Email

Note:

1. HKGBC may decline the application if the Applicant is unable to provide adequate and requested information. Re-submission is allowed upon all the necessary details are provided.

2. Applicant should send a printed copy or electronic copy of the Sales Brochures by post/email to HKGBC within the two weeks once the Sales Brochure is ready for distribution.