

Enquiries and answers

Hong Kong Green Building Council Limited will record all the enquiries received from tenderers and update the answers in this document.

Q: How many emails are HKGBC currently sending in each email blast?

A: We normally send out 4,000 – 15,000 emails in each e-blast. The number of emails are diverse each time.

Q: Regarding the onsite registration system requirements, what is the meaning for generate receipt, multiple attendance certificates to attendees and record in BEAM Pro Individual Account system?

A: We need to send the receipts & certificates to our attendees after the event for their record. We hope that the new system can generate those documents automatically.

Regarding the record in BEAM Pro Individual Account system, the members of BEAM Pro could earn the CPD Hours and we hope the record could be added to their individual account once they made the onsite registration.

Q: Would like to know whether the requirement scope including the following. And if so, where will the data come from and how to integrate with them?

- NB & EB Project Directory
(<https://www.hkgbc.org.hk/eng/BeamPlusDirectory.aspx>)
- BI Project Directory
(<https://www.hkgbc.org.hk/eng/BeamPlusInteriorDirectory.aspx>)
- ND Project Directory
(<https://www.hkgbc.org.hk/eng/BEAMPlusNDDirectory.aspx>)
- BEAM Plus Statistics
(<https://www.hkgbc.org.hk/eng/BEAMPlusStatistics.aspx>)

A: These pages are normal pages and won't be included in the requirement.

Q: Do the HKGBC's Directors or Committee Members need a login account in the HKGBC website?

A: No.

Q: Regarding the 2.2.3 Maintenance Services of the Fee Proposal, is the breakdown of the service of maintenance in the 2nd year needed?

A: Yes.

Should you require further information or clarification, please contact Ms Angel Siu at 3994 8834 / Ms Kathy Chan at 3994 8830 or email to marketing@hkgbc.org.hk.