

APPENDIX B – STANDARD LETTER FOR COMPLYING WITH ANTI-COLLUSION CLAUSE

To: HKGBC Jockey Club Green and Smart Community Buildings Project

Date:

Tender Title: Professional Video Production and Publicity Services for the
HKGBC Jockey Club Green and Smart Community Buildings Project

Dear Sir / Madam,

I [] of

(name of the Tenderer)

[],

(address of the Tenderer)

refer to tender specified above.

I confirm that, before I sign this letter, I have read and fully understand this letter and the anti-collusion clause 5f under section 5 “NOTES TO TENDERER” of the tender document.

I represent and warrant that in relation to the tender:

- (i) I, other than the Expected Communications referred to in the last paragraph of this letter, have not communicated and will not communicate to any person other than the Organiser the amount of the tender price or any part thereof until I have been notified by the Organiser of the outcome of the tender exercise;
- (ii) I have not fixed and will not fix the amount of the tender price or any part thereof by arrangement with any person;
- (iii) I have not and will not make any arrangement with any person as to whether I or that other person will or will not submit a tender; and
- (iv) I have not otherwise colluded and will not otherwise collude with any person in any manner whatsoever in the tendering process.

I shall indemnify and keep indemnified the Organiser against all losses, damages, costs or expenses arising out of or in relation to any breach of any of the representations and / or warranties above, including but not limited to damages for delay, costs and expenses of re-tendering and other costs incurred.

In this letter, the expression “Expected Communications” means my communications in strict confidence with:

- (i) my own insurers or brokers to obtain an insurance quotation for computation of tender price;
- (ii) my consultants or sub-contractors to solicit their assistance in preparation of tender submission; and

Signed for and on behalf of [_____]
(name of the Tenderer)

by [_____]
(name and position of the signatory)

Signature (with company chop) :

Name of Witness : _____

Signature of Witness : _____

Occupation : _____