

## Annex 2 – Reply Slip

1. Please select the type of your submission and provide the relevant information.

- ☐ It is a new case study for current retrofitting initiatives.

Please provide the name of the current retrofitting initiatives, or you can refer to Annex 1 for the relevant numbering, i.e. A1, A2, A3, etc. You can relate your case study with more than one retrofitting initiatives.

Name of the current retrofitting initiatives:	
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- ☐ It is a new retrofitting initiative, and supplements with a relevant case study.

Please select **ONE** relevant chapter for the new retrofitting initiative.

- |                                                                              |                                            |
|------------------------------------------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> HVAC – Water-side                                   | <input type="checkbox"/> Carpark           |
| <input type="checkbox"/> HVAC – Air-side                                     | <input type="checkbox"/> Heating           |
| <input type="checkbox"/> Electrical System – Lighting                        | <input type="checkbox"/> Building Envelope |
| <input type="checkbox"/> Electrical System – Electricity Distribution System | <input type="checkbox"/> Kitchen           |
| <input type="checkbox"/> Electrical System – Lift & Escalator                | <input type="checkbox"/> Architectural     |
| <input type="checkbox"/> Smart Control Systems                               | <input type="checkbox"/> Others            |
| <input type="checkbox"/> Server Room/ Data Centre                            |                                            |

Please provide the name, brief description, suggested consideration of the new retrofitting initiatives.

Name of the new retrofitting initiatives:	
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<p>Brief description (around 100 words):</p>	
<p>Suggested consideration:</p>	

2. Please provide the details of the case study.

Information of Building	
Building owner:	
Building name:	
Photo of the building: (At least 300 dpi)	*Please attach the photo as Annex
Description of the building:	

Information of Retrofitting Project	
Retrofitted initiative(s):	
Schematic diagram/ photo indicating the changes/ implementation (optional): (At least 300 dpi)	* Please attach the diagram/photo as Annex
Observed benefits other than energy saving:	
General observations of the retrofitting project:	
Name of consultant and contractors (optional):	

<b>Cost</b>	
Total cost (in HKD):	
Cost breakdown (optional):	
<b>Saving</b>	
Total savings/year (in HKD):	
Savings/year breakdown (optional):	
Payback:	
<b>Subsidy/ Funding</b>	
The project is supported by (if any):	

<b>Awards</b>	
Award(s) received by the project (if any):	

3. Please provide the contact information for onward liaison. The contact information will not be disclosed in the guidebook.

Contact person:	
Organisation:	
Position:	
Contact no.:	
Email:	